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HIV Prevention Planning Council (HPPC) Restructuring Task Force

Wednesday, November 24, 1999
1:00 – 3:00 P.M.

AIDS Office
25 Van Ness Avenue, Suite 330B

Agenda

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REFERENCE BOOK

be taken from the Library

What is motivating you?

led by Sister Marymae Himm

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requirements of members/incentives/voting

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are the issues?

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garding epidemic?

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3. Next Meeting

- Plan agenda
- Volunteers to lead the next meeting and prepare for it

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HIV Prevention Planning Council (HPPC)
Restructuring Task Force

Wednesday, November 24, 1999
1:00 - 3:00 P.M.

AIDS Office
25 Van Ness Avenue, Suite 330B

Agenda

1. Check-In
Share your name and what is motivating you?
2. Presentation/Discussion led by Sister Marymae Himm
Accountability
 - to ourselves
 - to the CDC
 - to the community
 - to HIV Prevention SectionMembership
 - size of body
 - responsibilities/role/requirements of members/incentives/voting rights/orientation
 - attendance policy
voting and abstentions and discussions - how do we respectively increase participation? What are the issues?
 - representation - what is PIR? (parity, inclusion, representation)
what does it mean regarding epidemic?
consider the roles people play in relocation to representing their "community", their CBO
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Revised 11/19/99

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TOTAL P.02

HIV Prevention Planning Council (HPPC)
Restructuring Task Force

Wednesday, December 1, 1999
1:00 - 3:00 P.M.

HIV Prevention Section
25 Van Ness Avenue, Suite 330B

To Prepare: 1. Bring a definition of "community" and of "prevention"
2. Read Member Interviews from Process Eval. Team

Agenda

1. Check-In: Share your name and what "restructuring" means to you.
2. Presentation/Discussion led by Sister Marymae Himm

Accountability

- to the CDC
- to the community
- to HIV prevention
- to SFPD HIV Prevention Section

Membership

- responsibilities
 - role
 - requirements of members
 - incentives
 - voting rights
 - orientation
 - attendance policy
 - how to respectfully increase member participation in discussions and in voting? What are the issues?
 - representation – What is PIR? (parity, inclusion, representation)
What does it mean regarding the epidemic?
Consider the roles people play in relation to representing their
"community", their CBO.
 - size of body (decrease from 37 to 21?) - the ultimate goal
3. Next Meeting
 - Plan agenda
 - Volunteers to lead the next meeting and prepare for it.

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HIV Prevention Planning Council (HPPC)
Restructuring Task Force

Wednesday, December 8, 1999
1:00 - 3:00 P.M.

HIV Prevention Section
25 Van Ness Avenue, Suite 330B

Agenda

1. Check-In: Share your name & your favorite holiday food.
2. RECAP- summary of the last meeting.
3. Recommendations from Membership Committee
4. Brainstorm. priorities we have left out & ones we have
5. Decisions on priorities for the restructuring:

Structural Framework:

IRP
Size of HPPC
Roles/ Relationships HPPC, DPH, CDC, CBO's
Membership Recruitment

Process Framework: How we do what we do

6. Check-in re: large Council Report on Restructuring
7. Next Meeting:
 - Plan agenda
 - Volunteers to lead the next meeting and prepare for it.

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HIV Prevention Planning Council (HPPC)
Restructuring Task Force

Wednesday, December 15, 1999
1:00 - 3:00 P.M.

HIV Prevention Section
25 Van Ness Avenue, Suite 330B

Agenda

Facilitator: Janetta Johnson

1. Check-In: Share your name & a plan you have during the holiday.
2. RECAP- summary of the last meeting.
3. Roles and Responsibilities of Support (AO vs Technical)
4. Roles and Responsibilities of CBOs, CPG's, Co-Chairs, Facilitation and the Community
5. Next Meeting:
 - ❖ Plan Next Agenda
 - ❖ Volunteers to lead the next meeting and prepare for it
6. 2:15 PM Visitor:
Barbara Garcia, Director of Population, Health & Prevention

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HIV Prevention Planning Council (HPPC)
Restructuring Task Force

Wednesday, December 22, 1999

1:00 - 3:00 P.M.

HIV Prevention Section
25 Van Ness Avenue, Suite 330B

Agenda

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1. RECAP- summary of the last meeting.
2. Process and decision-making
Outcome Objective:
3. Full Consideration of Co-Chairs' recommendations
Roles and Responsibilities of Co-Chairs, Technical Support and Facilitation
Outcome Objective:
4. Review of Progress Report
Outcome objective:
5. Prioritizing Remaining items
Outcome objective:
6. Next Meeting:
 - ❖ Plan Next Agenda
 - ❖ Volunteers to lead the next meeting and prepare for it

HIV Prevention Planning Council (HPPC)
Restructuring Task Force

Wednesday, December 29, 1999
1:00 - 3:00 P.M.

HIV Prevention Section
25 Van Ness Avenue, Suite 330B

Agenda

Facilitator: Sister Marymae Himm

1. Check-in: Share one personal goal you have for the New Year!
2. RECAP- Summary of the last meeting - 10 minutes
3. Review Restructuring Task Force Recommendations
(multiple votes) - 1 hr. 30 minutes
4. Plan next meeting - 10 minutes

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